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OVERVIEW

PayGlobal does not take a 'one size fits all' approach. Your business processes and policies are unique so you need a software solution which meets your specific requirements. The use of PayGlobal Exolvo's Workflow technology allows for extensive configuration of the software so you can do business the way you want to. This, coupled with the Exolvo Self-Service user interface will enable companies to decentralise their HR processes while maintaining consistency and adherence to company-wide policies.

BENEFITS OF EXOLVO WORKFLOW

The ability to workflow your business processes saves time and provides efficiencies. Administrative functions often completed by HR and payroll departments can be decentralised meaning staff can turn thought to strategic initiatives knowing that company policy is being governed through the process workflow.

Use workflow for processes such as:

- Approvals – leave, promotion, training, expenses and allowances, employee transfer and health and safety
- Processes where notification and attachment of documentation is required – for example new employee notification or expenses
- When you need to co-ordinate processes or policy across multiple departments

CONFIGURE APPROVAL PROCESSES TO MEET BUSINESS REQUIREMENTS

- Configure who can see information and what actions they can perform
- Ensure that processes information is signed off by the relevant people before it is committed
- Emails are sent along the way to keep everyone informed as to where the process is at and what is outstanding
- Process transparency ensures that items are actioned promptly and are not forgotten about or overlooked
- Different workflows can be configured depending on the data inputted

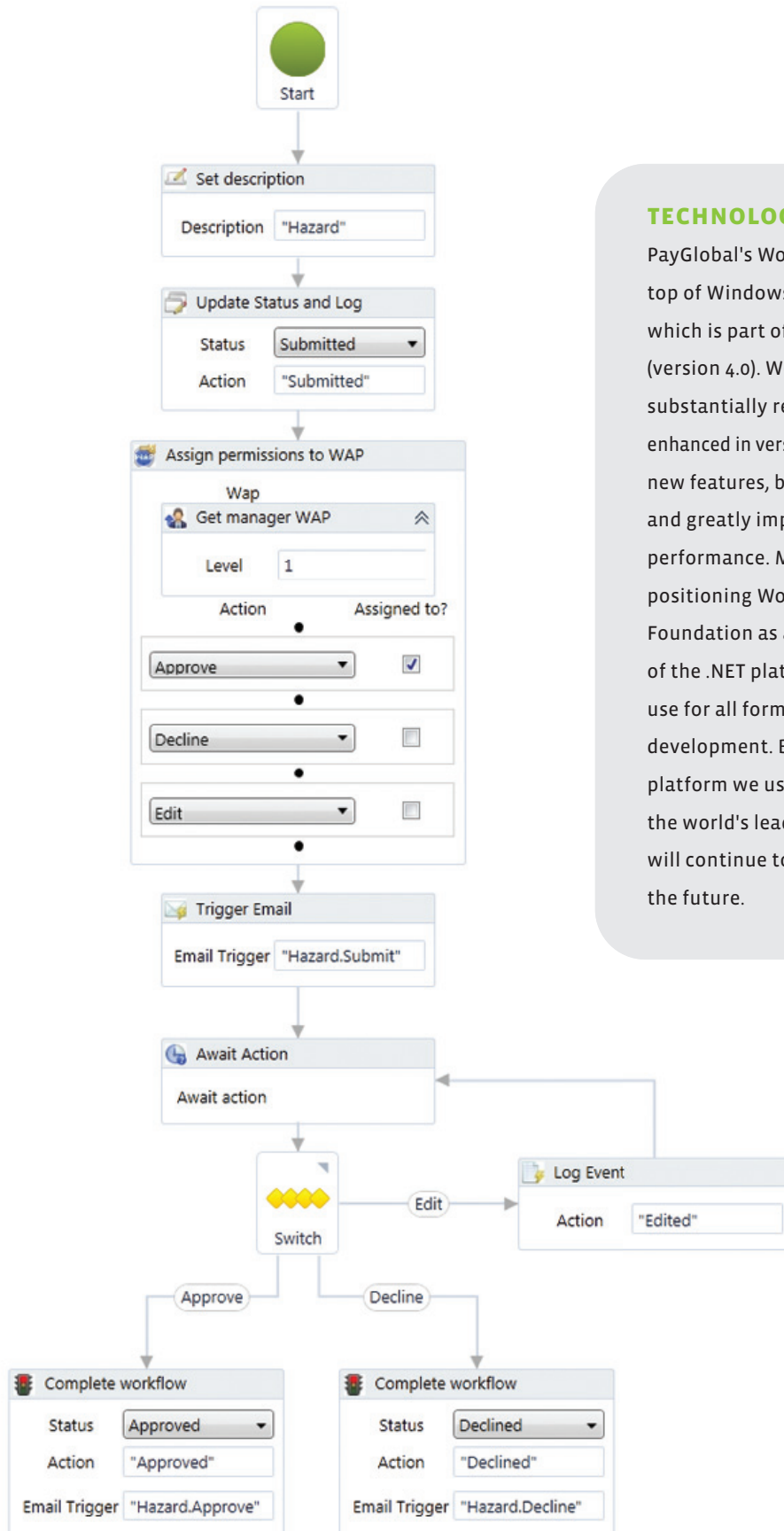
CONFIGURE THE USER INTERFACE FOR INFORMATION GATHERING AND DISPLAY

- Configure which fields are displayed. This ensures that you capture the information that is really important for your business.
- Use validation rules to ensure that data is correct and valid before it is submitted. Reducing errors and the need to review.
- Decisions within the workflows allow for changing the display of forms for different users or based on earlier information entered. For example requiring justification on an expense claim when a value is greater than a given amount.
- Access a library of standard workflows. PayGlobal will maintain a library of workflow options. These standard workflows can then be changed to meet your business requirements.
- Gives clients access to 'best practice' workflows for particular industries, locations etc.

QUICK AND EASY CONFIGURATION

- Configuration of workflow can be completed by a trained consultant who will work with you to understand your requirements and configure workflow to meet them.





TECHNOLOGY

PayGlobal's Workflow framework is built on top of Windows Workflow Foundation (WF) 4 which is part of Microsoft's .NET framework (version 4.0). Workflow Foundation was substantially rewritten and enhanced in version 4 – adding new features, better stability and greatly improved performance. Microsoft are positioning Workflow Foundation as a core feature of the .NET platform and are encouraging its use for all forms of future software development. By building on top of this platform we use standard technologies from the world's leading software provider which will continue to be supported for years into the future.

