



SHELL GONG | SENIOR DEVELOPER

OVERVIEW

PAYROLL IS A CRUCIAL ASPECT OF ANY BUSINESS.

Exolvo Payroll lets you fully automate payroll from multiple locations, with unlimited employees, and within required timeframes. The software can be coupled with Exolvo Employee Self-Service so that employees and managers can access payslips, update personal details, and apply for and approve leave online. The Payroll framework is designed to address the entire payroll needs of your organisation including payments, deductions costing, entitlements, pay rates and legislative requirements. Exolvo Payroll is legislatively compliant for Australia, New Zealand, United Kingdom and Fiji requirements.

BENEFITS OF EXOLVO PAYROLL

AUTOMATION

Automation in Payroll achieves vast reductions in processing time as well as increased data accuracy, ensuring that staff will be paid correctly – first time and every time.

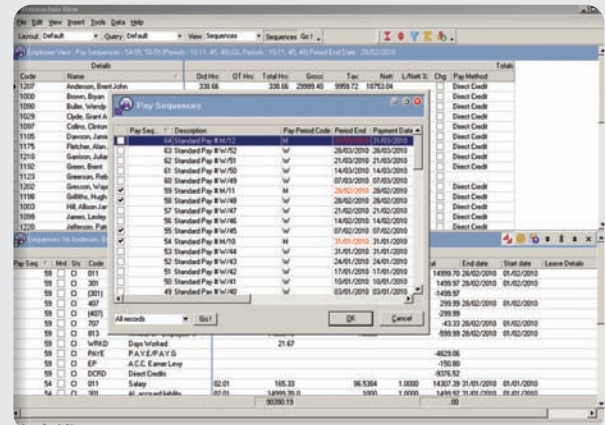
- Direct credit and funds transfer to any compatible banking system are catered for.
- Fast and accurate payment, deduction, and entitlement calculations, covering benefits, varying employee agreements and redundancy payments.
- The software is registered with the Australian Tax Office's Registered Software Facility as fully compliant with Australian tax requirements, including a full termination calculator and legislative tax reporting. Updates are made as required to reflect current tax legislation.

FLEXIBILITY

Payroll can handle multiple payrolls with multiple locations.

- Process weekly, fortnightly and monthly, and pay rates can be automatically incremented based on age or service.
- Handle part-time and frequently changing contracts with ease.

- Manage payrolls for any number of different companies.
- Calculate full labour costs, including on-costs such as superannuation, payroll tax, work cover and leave liability provision.
- Flexible leave accrual and award management allows users to configure Payroll to suit any award or employment contract requirement.



Code	Name	Dist No	OT No	Total No	Gross	Tax	Net	Liab 5	Chg	Pay Method
1257	Anderson, Brent John				238.88		238.88	2099.43	1079.72	Direct Credit
1030	Brown, Bryan									Direct Credit
1036	Bull, Wendy									Direct Credit
1039	Chiu, Siat A									Direct Credit
1039	Collins, Clinton									Direct Credit
1150	Curran, Jane									Direct Credit
1175	Patchar, Alan									Direct Credit
1210	Gentson, Julie									Direct Credit
1182	Green, Brent									Direct Credit
1123	Gentson, Rob									Direct Credit
1202	Gentson, Wray									Direct Credit
1186	Gallia, Hugh									Direct Credit
1003	HR, Alison, Jnr									Direct Credit
1088	Jones, Lesley									Direct Credit
1220	Johansen, Pat									Direct Credit



REPORTING AND HISTORY

Payroll allows for comprehensive reporting on any aspect of your payroll.

- Standard reports are included and cover functions such as general ledger entries, master file listings, leave valuation, and entitlements.
- Payroll maintains employee details and payroll history in the Exolvo centralised database. For example, in our document view area you could choose to keep payslip history for terminated employees for up to a pre-defined date in accordance with legal requirements.

EXCEPTION REPORTING

Exolvo Payroll provides for complete data integrity and full exception reporting.

- Complete checks on excessive pay rates, gross payment and leave hours, missing or duplicate data, invalid cost codes, and missing payments within a specified timeframe.
- Audit exception reporting routinely checks for unpopulated or incorrectly populated fields, such as negative leave or identical tax numbers. Users can configure rules to report on any anomaly.

MANAGING LEAVE

Particular functionality of Payroll for leave management includes:

- Online access to leave balances and entitlements
- Online processing of leave and notification of approval
- Ability to manage any number or combination of awards, enterprise agreements, collective agreements, and individual employment agreements within an organisation
- Management of negative and excess leave entitlements
- Management of long service leave, including liability calculation and termination value
- Recording of rostered days off details
- Manage employee flexitime through leave credit management
- Cater for multiple leave types – standard annual, sick, and long service leave, study leave, conferences, sabbaticals or parental leave
- Automatically process leave entitlements

Our solution has full functionality to calculate advance leave payments, including the appropriate taxation of that payment.

RETROSPECTIVE PAYMENTS

Exolvo Payroll also allows for back dating payments, with different pay for increment adjustments. A Backpay Wizard in Payroll lays the framework for a backpay calculation and guides users through the process of entering specific settings used in a calculation.

Backpay can be configured to calculate on:

- % of a rate or amount
- Individual pay sequence
- Fixed rate
- Default rate change

Backpay can be based on:

- Individual pay sequence
- Pay periods from and to
- Transaction type
- Cost centre

Pay Sequence Code	Transaction Description	Start Date	End Date	Quantity	Rate Amount	Factor	Total Amount	Cost Centre Code	Sequence Description
11 001	Salary	01-04-2009	30-04-2009	100.00	86.5384	1.0000	8,653.84		Standard Pay B*11
11 100	Annual leave	05-04-2009	05-04-2009	0.50	86.5384	1.0000	43.2692		Standard Pay B*11
11 300	Accrual liability	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 300	Non-Payable	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 400	Cost of Sales	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 500	Cost of Sales	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 600	Cost of Sales	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 700	Cost of Sales	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 800	Cost of Sales	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 900	Cost of Sales	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11
11 999	Cost of Sales	05-04-2009	30-04-2009	1,499.70	3.0000	1.0000	4,499.10		Standard Pay B*11

